



## Booklet Printing

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### Contents

- 1) Overview
- 2) Benefits
- 3) How to configure in 2 easy steps

## 1: Overview

As the name suggests, booklet printing is a feature found on most Brother print devices which allows users too easily and conveniently print documents in booklet format. This white paper talks about the benefits of booklet printing along with a brief overview for how to configure.

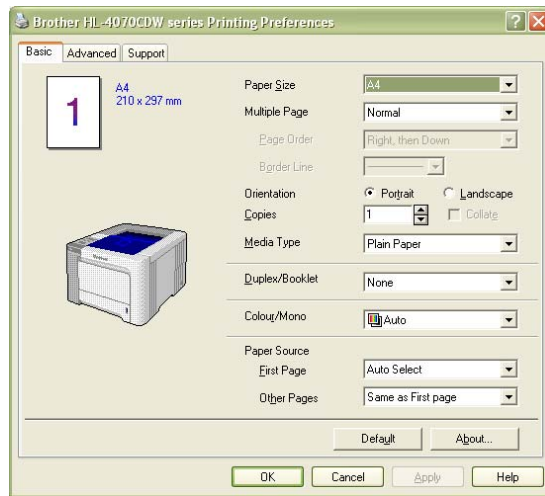
## 2: Benefits

- Easily & quickly produce professional looking documents
- Save paper
- Reduce costs

## 3: How to configure in 2 easy steps

Please note that these instructions show a HL-4070CDW being configured for booklet printing. Other devices may differ slightly.

**Step 1:** Go into your devices printing preferences (either through the printer menu in Windows® Control Panel or within the application you want to print from).



**Step 2:** Select 'Booklet' from the 'Duplex / Booklet' drop down menu'

